##### Regular Governance Council Meeting

Thursday April 28, 2015 – 6:00 PM at RWCS in Lama, NM

**AGENDA** (*\*denotes action items)*

I. Opening Business

A. 6:00 Call to Order & Roll Call (establishment of quorum)

B. 6:02 \*Approval of Agenda

C. 6:03 \*Approval of Minutes - Regular Governance Council meeting of March 24, 2016

D. 6:05 Welcome, Introduction of Guests, & Public Comment (3 minute maximum)

II. Presentation & Discussion RWCS Teacher – Discovery Data Analysis

III. Strategic Business

A. 6:10 \*Consent Agenda: Finance/Audit Committee

1. Financial reports

2. Temporary loans from operational

3. BAR’s

B. 6:15 \*Discussion and approval of 2016-2017 school year budget

C. 6:20 Discussion and approval of Renewing Lease Agreement with RWCS Landlord

D. 6:22 \*Discussion and approval to increase Lease Agreement payment to RWCS Landlord

D. 6:25 \*Discussion and approval of new governance council member

E. 6:30 \*Discussion and approval of 2016-2017 school year calendar

F. 6:40 Discussion and update on PSFA site visit

G. 6:50 \*Discussion and approval of PEC and RWCS contract

H. 6:55 Discussion on GRT funds to be encumbered by June 30, 2016

IV. Administrative Report

1. 7:00 Director’s Report

VI. 7:10 \*Verify date of next Governance Council Meeting Thursday, May 26, 2015

VII. Executive Session – Personnel, Property, Legal (Pursuant to NMSA 10-15-1, H (2) 2010)

VIII. 7:30 \*Adjournment

##### Regular Governance Council Meeting

Thursday April 28, 2015 – 6:00 PM at RWCS in Lama, NM

**Minutes** (*\*denotes action items)*

I. Opening Business

A. Call to Order & Roll Call (establishment of quorum) 6:31 pm Mr. Stephen Abt, Ms. Heidi Martinez, Mr. Michael Rael, Mrs. Nancy González all present.

B. \*Approval of Agenda -item number II will be taken off unless staff member arrives. Mr. Michael Rael entertain a motion to approve agenda. Mr. Stephen Abt motion to approve, Ms. Heidi Martinez second.

C. \*Approval of Minutes - Regular Governance Council meeting of March 24, 2016 -discussion of Ms. Stephanie Owens willing to be member of GC on a short term basis needs to be changed to a regular member. Mr. Michael Rael entertain a motion to approve minutes with change. Mr. Stephen Abt motion. Ms. Heidi Martinez second.

D. Welcome, Introduction of Guests, & Public Comment (3 minute maximum) – Do not have any guests

II. Presentation & Discussion RWCS Teacher – Discovery Data Analysis – taken off of the agenda

III. Strategic Business

A. \*Consent Agenda: Finance/Audit Committee

1. Financial reports

2. Temporary loans from operational

3. BAR’s – 926.00 monies from Instruction materials from regular education program. 1780.00 software for computer lab. $1288.00 support services instruction. Supporting Library and Audio visions. DO not have any temporary loans. $10,000.00 is special education. 2% goes to PED instead of QISD.

-had a budget meeting on Monday. Budget for school year is $527,256.96. Idea B budget is SpEd funds. Still needs to be looked at. Hopefully will be getting funds. Need to do a proposal. Worked on Salary schedule. Very little increase. $1.00 increase per staff. Approval needs to be submitted by May 3, 2016. Mr. Michael Rael entertain a motion to approve Consent Agenda. Mr. Stephen Abt motion Ms. Heidi Martinez second.

B. \*Discussion and approval of 2016-2017 school year budget – Monday, April 25, 2016 was a budget meeting. Very upset about personnel that was in the meeting questioning Business Managers salary and duties. $5000.00 for propane. Mrs. Nancy González was asked to check with a different gas company to see if it would be cheaper. By law RWCS is required to pay benefits. RWCS is paying part of it and the employee is paying the rest. Only paying business manager for half time. GC is real happy with what she is bringing to RWCS. Mr. Michael Rael entertain motion to approve. Mr. Stephen Abt motioned to approved, Ms. Heidi Martinez second. Roll call item. Ms. Heidi Martinez present, Mr. Stephen Abt present.

C. Discussion and approval of Renewing Lease Agreement with RWCS Landlord – Mr. Jules Epstein and Mr. Stephen Abt got together with Landlord Mr. Todd Wynward they are waiting for the last report to come back. PSFA looked at building. Shifting of windows, cracks in the walls, violation with the water fountain is not working. General improved by building but baffled of the drainage-can run piping on top of the wood work and go to the side of the building. All Landlord concerns. As GC needs to send landlord letter on what needs to be fixed before next school year. There is a purchase issue and lease issue. Have month to month lease. Need parameters in lease. Before next meeting would like to have more of a finalization of what RWCS will be working with. **No action**

D1. \*Discussion and approval to increase Lease Agreement payment to RWCS Landlord – will not increase the Lease Agreement as Landlord wanted. Will look at it before the school year. Mr. Todd Wynward sent an invoice with increase will explain to him that there is no budget to increase.

D2. \*Discussion and approval of new governance council member – Ms. Stephanie Owens will be going to be the new GC member. Will bring letter to Mrs. Nancy González will vote her in in Mays meeting. – **No action**

E. \*Discussion and approval of 2016-2017 school year calendar – 153 of student contact. Working with Andrea – budget analysis. Not quite sure if overnight trips will be counted. Sent her what it will look like. She is still looking at it. On May 3 when Budget is due will send calendar with 153 student contact days. Cannot vote on 2016-2017 calendar until all days are accounted for. Once they are all accounted for, Mrs. Nancy González will send an email and approval will be done over email. PEC wants to see something from PED if overnight trips are approved for contact days. Tabled

F. Discussion and update on PSFA site visit – discussed on Item C – PSFA said that it will help out if every 6 months take pictures in detail of site. Mr. Stephen Abt will be taking on that task.

G. \*Discussion and approval of PEC and RWCS contract – with many negotiations that have been going on with going State Charter everything needs to be about Data. Wanting and asking that in the reading and language arts PEC is recommending that at least 80% of the students pass. 75% for Math. High SPED population and will not average them in. Stakes are high. Go before PEC on Friday, May 13, 2016. They base the percentage on Report cards and Discovery testing. Mr. Michael Rael entertain motion to approve. Ms. Heidi Martinez motion and Mr. Stephen Abt second by roll call. Mr. Michael Rael signed all paperwork for PEC contract.

H. Discussion on GRT funds to be encumbered by June 30, 2016 - $96,000.00 in GRT funds. Monies that has been put aside for purchase. GC would like Mrs. Charlotte Archuleta give a rundown of what the $46,000.00 can be used for. $50,000.00 put aside for Lease purchase.

IV. Administrative Report

1. Director’s Report - see attached.

VI. \*Verify date of next Governance Council Meeting Thursday, May 26, 2015

VII. Executive Session – Personnel, Property, Legal (Pursuant to NMSA 10-15-1, H (2) 2010)