##### Regular Governance Council Meeting

Tuesday, February 21, 2017 – 5:30 PM at RWCS in Lama, NM

**AGENDA** (*\*denotes action items)*

I. Opening Business

A. 6:00 Call to Order & Roll Call (establishment of quorum)

B. 6:02 \*Approval of Agenda

C. 6:03 \*Approval of Minutes - Regular Governance Council meeting of January 24, 2017

D. 6:05 Welcome, Introduction of Guests, & Public Comment (3 minute maximum)

II. Presentation & Discussion – 3rd-5th Grade Teacher will present data and information

III. Strategic Business

A. 6:10 \*Consent Agenda: Finance/Audit Committee

1. Financial reports/documents

2. Temporary loans from operational

3. BAR’s Request

4. Audit Committee Report

5. Financial Committee Report

- 6. General Ledger detail

- 7. Bank reconciliation report

- 8. Copy of bank statement with cancelled checks and deposits

- 9. List of outstanding checks and deposits

B. 6:15 Discussion with ACES – Mr. Bruce Hegwer

C. 6:25 \*Discussion and approval of schedule to review the RWCS policies and revising/approving them:

Governance management plan

D. 6:30 Discussion and update on 2015-2016 Audit Report

E. 6:35 Discussion on PEC Performance Framework

F. 6:40 Discussion on Legislative Session

G. 6:43 Discussion on Budget

H. 6:45 Discussion on 2017-2018 SY Calendar

IV. Administrative Report

1. 7:00 Director’s Report

VI. 7:10 \*Verify date of next Governance Council Meeting Tuesday, March 28, 2017 at 6:00 p.m.

VII. Executive Session – Personnel, Property, Legal (Pursuant to NMSA 10-15-1, H (2) 2010)

VIII. 7:30 \*Adjournment

##### Regular Governance Council Meeting

Tuesday, January 24, 2017 – 5:30 PM at RWCS in Lama, NM

**Minutes** (*\*denotes action items)*

I. Opening Business

A. Call to Order & Roll Call (establishment of quorum) 5:35 p.m. Mr. Stephen Abt absent, Mr. Michael Rael present, Mr. Jules Epstein present, Ms. Heidi Martinez present, Dr. Stephanie Owens present. There is a quorum.

B. \*Approval of Agenda – Executive Session Part A with Mr. Bruce Hegwer to follow Presentation and Discussion – Motion by Dr. Stephanie Owens to approve. Ms. Heidi Martinez seconds. Motion carries. Mr. Michael Rael calls for Roll Call vote: Mr. Michael Rael – yes, Mr. Jules Epstein – yes, Ms. Heidi Martinez –yes, Dr. Stephanie Owens – yes.

C. \*Approval of Minutes - Regular Governance Council meeting of January 24, 2017 – Mr. Michael Rael entertained a motion to approve minutes. Dr. Stephanie Owens motions to approve. Ms. Heidi Martinez seconds. Motion carries. . Mr. Michael Rael calls for Roll Call vote: Mr. Michael Rael – yes, Mr. Jules Epstein – yes, Ms. Heidi Martinez –yes, Dr. Stephanie Owens – yes.

D. Welcome, Introduction of Guests, & Public Comment (3 minute maximum) – Mr. Bruce

Hegwer from ACES

II. Presentation & Discussion – 3rd-5th Grade Teacher will present data and information – Mr. Gerrit VanEvery was not available to attend. Ms. Amelia Eshleman – 6th -8th grade teacher presented data on the Discovery Assessment.

Executive Session – with Mr. Bruce Hegwer to discuss ACES report on Director’s Evaluation -. Mr. Michael Rael calls for Roll Call vote: Mr. Michael Rael – yes, Mr. Jules Epstein – yes, Ms. Heidi Martinez –yes, Dr. Stephanie Owens – yes.

III. Strategic Business

1. \*Consent Agenda: Finance/Audit Committee –

1. Financial reports/documents

2. Temporary loans from operational

3. BAR’s Request

4. Audit Committee Report

5. Financial Committee Report

- 6. General Ledger detail

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- 8. Copy of bank statement with cancelled checks and deposits

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Mr. Michael Rael entertained a motion to approve. Mr. Jules Epstein motions to approve. Dr. Stephanie Owens seconds. Motion carries. . Mr. Michael Rael calls for Roll Call vote: Mr. Michael Rael – yes, Mr. Jules Epstein – yes, Ms. Heidi Martinez –yes, Dr. Stephanie Owens – yes.

D. \*Discussion and approval of schedule to review the RWCS policies and

revising/approving them: - Governance Management Plan. Motion to approve made by Dr. Stephanie Owens, Second by Ms. Heidi Martinez, Motion carries.

1. Discussion and update on 2015-2016 Audit Report – The RWCS Governance Council will prepare a letter to send to Harshwahl Audit to find out why audit was turned in late.
2. Discussion on PEC Performance Framework – Discovery data as presented by Ms. Amelia Eshleman.
3. Discussion on Legislative Session – No additional updates.

Discussion on Budget- Ms. Nancy González reported that working with Business Manager, Ms. Charlotte Archuleta, RWCS may experience a budget shortfall due to the cuts made at the state level. The director recommended not filling the educational assistant position recently vacant. Mr. Michael Rael called for a motion to replace the position. Dr. Stephanie Owens motion to approve, second by Mr. Jules Epstein. . Mr. Michael Rael calls for Roll Call vote: Mr. Michael Rael – yes, Mr. Jules Epstein – yes, Ms. Heidi Martinez –yes, Dr. Stephanie Owens – yes.

1. Discussion on 2017-2018 SY Calendar – Teachers and support staff will be providing input. Presently there are 153 days in the present calendar, not including the overnight trips for all co-horts.

IV. Administrative Report

1. Director’s Report - see attached

VI. \*Verify date of next Governance Council Meeting Tuesday, March 28, 2017 at 5:30 p.m. – Verified

VII. Executive Session – Personnel, Property, Legal (Pursuant to NMSA 10-15-1, H (2) 2010) . Mr. Michael Rael calls for Roll Call vote to continue discussion on Director’s Evaluation: Mr. Michael Rael – yes, Mr. Jules Epstein – yes, Ms. Heidi Martinez –yes, Dr. Stephanie Owens – yes.

Mr. Michael Rael entertained a motion to come out of Executive Session. Dr. Stephanie Owens motions. Ms. Heidi Martinez second. Roll call vote: Mr. Michael Rael – yes, Ms. Heidi Martinez – yes, Dr. Stephanie Owens – yes. No decisions were made

VIII. \*Adjournment – motion to adjourn at 8:56 p.m. Motion made by Dr, Stephanie Owens, second by Ms. Heidi Martinez, motion carries.