##### Regular Governance Council Meeting

Tuesday, January 24, 2017 – 5:30 PM at RWCS in Lama, NM

**AGENDA** (*\*denotes action items)*

I. Opening Business

A. 6:00 Call to Order & Roll Call (establishment of quorum)

B. 6:02 \*Approval of Agenda

C. 6:03 \*Approval of Minutes - Regular Governance Council meeting of December 13, 2016

D. 6:05 Welcome, Introduction of Guests, & Public Comment (3 minute maximum)

II. Presentation & Discussion – 3rd-5th Grade Teacher will present data and information

III. Strategic Business

A. 6:10 \*Consent Agenda: Finance/Audit Committee

1. Financial reports/documents

2. Temporary loans from operational

3. BAR’s Request

4. Audit Committee Report

5. Financial Committee Report

- 6. General Ledger detail

- 7. Bank reconciliation report

- 8. Copy of bank statement with cancelled checks and deposits

- 9. List of outstanding checks and deposits

B. 6:15 \*Discussion of ACES Director Evaluation contract

C. 6:25 \*Discussion and approval of schedule to review the RWCS policies and revising/approving them:

Governance management plan

D. 6:30 Discussion and update on 2015-2016 Audit Report

E. 6:35 Discussion on PEC Performance Framework

F. 6:40 Discussion on Legislative Session

IV. Administrative Report

1. 7:00 Director’s Report

VI. 7:10 \*Verify date of next Governance Council Meeting Tuesday, February 21, 2017 at 5:30 p.m.

VII. Executive Session – Personnel, Property, Legal (Pursuant to NMSA 10-15-1, H (2) 2010)

VIII. 7:30 \*Adjournment

##### Regular Governance Council Meeting

Tuesday, January 24, 2017 – 5:30 PM at RWCS in Lama, NM

**Minutes** (*\*denotes action items)*

I. Opening Business

A. Call to Order & Roll Call (establishment of quorum) 5:43 p.m. Mr. Jules Epstein absent, Mr. Stephen Abt – arrived at 5:52 p.m. Ms. Heidi Martinez present, Dr. Stephanie Owens present. There is a quorum.

B. \*Approval of Agenda change Ms. Peg Bartlett from number 2 to 3. Dr. Stephanie Owens motion to approve. Ms. Heidi Martinez seconds. Motion carries.

C. \*Approval of Minutes - Regular Governance Council meeting of December 13, 2016 – Mr. Michael Rael entertained a motion to approve minutes. Dr. Stephanie Owens motions to approve. Ms. Heidi Martinez seconds. Motion carries.

D. Welcome, Introduction of Guests, & Public Comment (3 minute maximum) – Ms. Margaret

“Peg” Bartlett.

II. Presentation & Discussion – 3rd-5th Grade Teacher will present data and information – Ms. Peg Bartlett read and submitted a letter concerning RWYEP and the use to compensate ACE to conduct portions of the Director evaluation. Mr. Michael Rael mentioned that there is more money in RWYEP and the $12,000.00 won’t be touched.

III. Strategic Business

1. \*Consent Agenda: Finance/Audit Committee –

1. Financial reports/documents

2. Temporary loans from operational

3. BAR’s Request

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Dr. Stephanie Owens provided a summary report on the Finance/Audit Committee meeting. She mentioned that finances are at a new level of compliance. From now on all fundraising monies received should go to the non- profit. File system set up. Payroll registry will also be reviewed by finance committee. There are 2 BARs 0009D – 1.5% reduction from special session. Mr. Michael Rael entertained a motion to approve BARs. Mr. Stephan Abt motions. Dr. Stephanie Owens second. Motion carries.

1. \*Discussion of ACES Director Evaluation contract – Bruce Hegwer will prepare a survey to send to parents. Survey must be returned to him. He will be going to RWCS to do face to face interviews with teachers. Will collect data and give to Governing Council to review.

D. \*Discussion and approval of schedule to review the RWCS policies and

revising/approving them: - The last thing that needs to come back to the board is the Governance Management Plan. The Director will contact Tracie Fliss from Taos Academy to get a copy of her information. Governance Management Plan can put some of the SMU students to type out some of the information. Moving forward step by step.

1. Discussion and update on 2015-2016 Audit Report – Already went through the audit report. Messaged Mariem Tall from Harshwal and Company so we can get audit report.

F. Discussion on PEC Performance Framework – wasn’t completed due to snow. Teachers and Ms. Nancy González will look at Discovery scores.

G. Discussion on Legislative Session -They will take the money from the schools because the State needs the funds. Ms. Nancy González sent out a packet for the governance council to read. Mr. Michael Rael recommended to not share any information with families yet.

IV. Administrative Report

1. Director’s Report - see attached

VI. \*Verify date of next Governance Council Meeting Tuesday, February 21, 2017 at 5:30 p.m. – Verified. Mr. Michael Rael entertained a motion to go into Executive Session. Dr. Stephanie Owens motion. Ms. Heidi Martinez second. Roll call vote: Mr. Michael Rael – yes, Ms. Heidi Martinez – yes, Mr. Stephen Abt – yes, Dr. Stephanie Owens – yes.

VII. Executive Session – Personnel, Property, Legal (Pursuant to NMSA 10-15-1, H (2) 2010) Mr. Michael Rael entertained a motion to come out of Executive Session. Dr. Stephanie Owens motions. Ms. Heidi Martinez second. Roll call vote: Mr. Michael Rael – yes, Ms. Heidi Martinez – yes, Mr. Stephen Abt – yes, Dr. Stephanie Owens – yes. No decisions were made

VIII. \*Adjournment – motion to adjourn at 6:55 p.m. Motion made by Dr, Stephanie Owens, second by Ms. Heidi Martinez, motion carries.