##### Regular Governance Council Meeting

Wednesday October 25, 2017 – 6:00 PM at RWCS in Lama, NM

 **Minutes** (*\*denotes action items)*

I. Opening Business

 A. Call to Order & Roll Call (establishment of quorum) 6:10 Roll call. Dr. Stephanie Owens, Erica Lannon, Michael Rael, Heidi Martinez(absent), Stephen Abt (Absent)

 B. \*Approval of Agenda – Mr. Michael Rael entertain a motion to approve the agenda as published. Dr. Stephanie Owens motion Ms. Erica Lannon second

 C. \*Approval of Minutes - Regular Governance Council meeting of August 23, 2017Mr. Michael Rael entertain a motion to approve minutes as posted. Ms. Erica Lannon motion, Dr. Stephanie Owens second.

D. Welcome, Introduction of Guests, & Public Comment (3 minute maximum)- Ms. Annalise Zosel – wants to talk about bringing children to school. It is up to the school to decide if staff can bring their children to school if they don’t have child care. Dimitri Calvert

II. Administrative Report

1. Tech Site Survey Report by Dmitri Calvert of School Tech Solutions (STS) – Dimitri Calvert – site survey talked about upgrading RWCS technology program. Tech Tax was discussed. Dr. Stephanie Owens will talk to Dr. Torres in the Taos Public Schools. Has already upgraded the system and added some computers to the school from donations from other schools. Discussed Google Apps for Education. Trying to build the computer lab from scratch. Wants to give a proposal for 55 Chrome books. For 30 Chrome Books it would cost close to $6000.00 Found some SB9 money and Library money. Mr. Michael Rael requests a quote from Dimitri to give to Ms. Charlotte. Ms. Charlotte will give information to the Governance Council to approve or not through email.
2. Director’s Report – Operations, Testing, Technology, Professional Development 10/16, fence status, DTC webinar-all day, 6-8 trip, PAC meeting, and Harvest Fest. – see attached. Need a more organized filing system. RWCS had a hard time finding items from last year for auditor. PD worked on Safe School Plan. Mr. Green will be calling the NM State Police Captain to come up to the school to look around. 6-8 trip was well organized. Harvest Fest – came together very well. Made around $1600.00 before expenses.

III. Strategic Business – BAR’s Lease Reimbursement BAR’s is $5000.00 less than last year. Ms. Charlotte will contact the State to find out why.

A. \*Consent Agenda: Finance/Audit Committee

1. Financial reports/documents

2. Temporary loans from operational

3. BAR’s Request

 4. Audit Committee Report

 5. Financial Committee Report

 6. General Ledger detail

 7. Bank reconciliation report

 8. Copy of bank statement with cancelled checks and deposits

 9. List of outstanding checks and deposits

 - Dr. Stephanie Owens motions to approve the Consent Agenda except the Audit. Ms. Erica Lannon second. Roll call vote. Dr. Stephanie Owens and Erica Lannon.

B.\*Discussion of error in school calendar and possible change. – Dr. Stephanie Owens will contact her friend for optional field work.

 C. \*Policy discussion regarding employees bringing their children to school. – Mr. Green believes that generally when kids are brought to school it is a very big disruption to the kids and the parent. Ms. Erica Lannon and Dr. Stephanie Owens believe that this school was founded on family and community and they believe that it is ok to have kids here. Mr. Michael Rael believes that it is ok if it is kept to a minimum. If it becomes a problem the Governance Council will revisit it. Patricia Matthews will send a Waiver of Liability and a Policy Statement written out. It will be allowed. Needs to come back on the agenda for November meeting.

D.\*Policy discussion regarding background checks for volunteers. – any person that might be left alone with students need to have a background check. It is Federal Law. If anyone comes up here disrupting about not having a background check gets one warning if they do not leave law enforcement must be called. Mr. Michael Rael entertain a motion that RWCS should put in policy that everyone that wants to come up and volunteer must have a background check. Ms. Erica Lannon motion. Dr. Stephanie Owens second.

 E. \*Discussion of Governance Management Plan – Governance Council time needs to be changed from 3 year terms to 2 year terms. Mr. Michael Rael entertain a motion to approve Governance Management plan with changes. Dr. Stephanie Owens motion. Ms. Erica Lannon second.

 F. Discussion of strategic plan progress. – RWCS staff came up with goals. Rough draft goals.

 G. \*Verify date of next Governance Council Meeting – November 15, 2017 – RWYEP reimbursement will be discussed at next meeting.

- next meeting is Wednesday, November 29 at 6:00 pm

IV \*Adjournment