

roots & wings COMMUNITY SCHOOL



Governing Council Regular Meeting Minutes
At Roots & Wings Community School
October 15, 2019 at 5pm
35 La Lama Rd, Questa, NM 87556

I. Opening Business

A. Call to Order at 5:12

B. Roll Call

Aline Robertson, GC Member

Robin Mayo, GC Member-absent

Jenny Lewis, GC Member

Erica Lannon, GC President

Michael Rael, GC Member-absent

Others Attending: Mark Richert, School Director

Veronica Garcia, School Administrative Assistant

Sarah Pina, School Business Manager

Abby Lewis, School Legal Counsel

C. Approval of Agenda: Presented by Erica Lannon. Motion to Approve Agenda made by Jenny Lewis and seconded by Aline Robertson

All votes were in the affirmative. No votes in the negative.

D. Approval of Minutes: Motion to approve the minutes by Aline Robertson and seconded by Jenny Lewis.

All votes in the affirmative. No votes in the negative.

II. Public Comment-no public comment

III. Action Items

A. Governing Council Membership- Reporting to CSD regarding the seat of Board Member Stephanie Owens has been completed.

B. Parent Student Handbook 2019 – 2020 was presented by Erica Lannon

Motion to approve Parent Student Handbook by Jenny Lewis. Second by Aline Robertson

Mark Richert, Director

Veronica Garcia, Office Manager

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All votes in the affirmative. No votes in the negative



C. Faculty Handbook 2019 – 2020 was presented by
Motion to approve Faculty Handbook by Jenny Lewis. Second by
Aline Robertson

All votes in the affirmative. No votes in the negative

D. RWYEP funding proposal for volunteer background check fees and portable
toilets for Harvest Fest presented by Mark Richert

Motion to approve RWYEP funding proposal and portable toilets by Aline
Robertson. Second by Jenny Lewis

All votes in the affirmative. No votes in the negative

E. Budget Adjustment Request presented by Sarah Pina
Motion to approve Budget Adjustment by Jenny Lewis. Second by Aline
Robertson

All votes in the affirmative. No votes in the negative

IV. Informational/Discussion Items

A. Mission Moment- Mark Richert spoke about our violin teacher, enjoying her
time with the school.

B. Director's Report- Reviewed by GC Members. Discussed inserting brochures
into the giving letters and a credit card reader.

C. Finance Committee Report- Reviewed by Aline Robertson and Sarah Pina,
back to normal monthly payments.

D. GC Action Plan to ensure training requirement are met by all members-
Discussed 2 members did not complete training last year. The school needs to propose a
corrective action plan. Needs to be put in the system by October 30, 2019

V. Motion made to go into closed session by Jenny Lewis. Second by Aline Robertson
Motion: The Board will meet in closed session pursuant to NMSA Section 10-15-1(H)(8)
to discuss acquisition of property rights by the public body. All votes in the affirmative.
No votes in the negative.

Board came out of closed session and returned to open session at 6:14. No action taken
was taken in closed session and only the matter noticed on the agenda for closed session
was discussed.

Mark Richert, Director
Veronica Garcia, Office Manager

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VI. Closing Business

- A. Next Meeting is planned for - Tuesday, November 19 at 5:00 p.m. at Roots and Wings.
- B. Special meeting planned for November 5 at 5:00 p.m. at Roots and Wings
- B. Adjournment at 6:17



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