

ROOTS AND WINGS COMMUNITY SCHOOL

OPEN MEETING NOTICE RESOLUTION

Opening statement

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, the RWCS Governance Council has determined the nature and amount of notice which is effective and reasonable within this school;

NOW THEREFORE, be it resolved this 16th day of October 2018, by the RWCS Governance Council that;

Regular Meetings: The regular monthly meetings of the RWCS Governance Council shall be held on the second Tuesday of each month 5:00 p.m. at the RWCS school site unless a different designated site is listed on meeting agenda. Prior to each regular meeting, the Governance Council shall post an agenda at the school site of the specific items of business to be discussed or transacted at the meeting. Except in an emergency the Governance Council shall act only on items appearing on the agenda. If any regular meeting is rescheduled, notice shall be given of such rescheduled meeting pursuant to the requirements for giving notice of special meeting. The agenda will be available at least seventy-two hours prior to the meeting. Requirement for public, posted notice is 3 days.

Special Meetings: Special Meetings of the RWCS Governance Council shall be called by the President of the Governance Council when, in his/her opinion it is necessary, or when requested by three or more members of the Governance Council. A special meeting may be held at such time and place as determined by the President of the Governance Council. Notice to the public of special meetings shall be given by posting a written notice thereof at the school site least three days prior to the beginning of the meeting. The notice shall specify the time and place of the special meeting and the items of business to be considered at that meeting.

Emergency Meetings: Emergency meetings of the Governance Council may be called by the President of the Governance Council when, in his/her opinion it is necessary, or when requested by three or more members of the Governance Council. Notice to the public of emergency meetings shall be given by posting a written notice at the school site of such meeting at least 24-hours prior to the beginning of the emergency meeting. The written notice shall specify the time and place of the meeting and the purpose of calling the meeting. No business shall be transacted at any emergency meeting of the Governance Council which does not fall within the purpose set forth in the notice of meeting.

Closed Meetings

The RWCS Governance Council may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the RWCS Governance Council taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

(b) If a closed meeting is conducted when the RWCS Governance Council is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.

(c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

(d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the RWCS Governance Council in an open public meeting.

In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the governance council president at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.

Please contact RWCS Governance Council President Michael Rael at 575-779-1169 if a summary or other type of accessible format is needed.

Approved this 16th day of October, 2018

ROOTS AND WINGS COMMUNITY SCHOOL



President, RWCS Governance Council



Secretary, RWCS Governance Council