##### Regular Governance Council Meeting

**Monday June 25, 2018, 6:00 P. M**. at RWCS in Lama, NM

**Minutes** (*\*denotes action items)*

I. Opening Business

A. Call to Order & Roll Call (establishment of quorum) Meeting called to order at 6:09 pm. Roll Call Erica Lannon present, Dr. Owens present, Robin Mayo- present, Jenny Lewis-present

B. \*Approval of Agenda – Mr. Michael Rael entertain motion to approve agenda as amended. Ms. Erica Lannon motion. Dr. Stephanie Owens second

C. \*Approval of Minutes - Regular Governance Council meeting of **May 23, 2018** – Mr. Michael Rael entertain motion to approve minutes. Dr. Stephanie Owens motion Ms. Erica Lannon second

D. Welcome, Introduction of Guests, & Public Comment (3 minutes maximum)

II. Administrative Report

1. Finance Committee Report - tabled
2. Director’s Report – PEC update, testing, technology, PD’s – see attached
3. School safety report/building suggestions – Clay Dow – led outdoor program in 3-5 class. Per Mr. Green’s request here to discuss safety suggestions. Biggest concern for school is wildland fire. Has walked from school to La Lama Fire Dept. with little kids it takes 21 minutes and without little ones it takes 14 minutes. Have tried to identify different spots for escape routes. Trail needs improvement. Will do a trail curriculum. Second greatest hazard is weather. Winter storm so bad kids can’t get home. Work with Mark with outdoor program. Will put everything in writing. Will offer services for free.
4. \*Discussion and approval of Board of Finance/Audit Committee application – Mr. Michael Rael entertain motion to assign Ms. Erica Lannon and Dr. Stephanie Owens to run the committees.

D1: Transition of Director and Business Manager – concern based on conversations. Find templates through teacher contracts, MOU templates. Are there job descriptions? Wilderness training.

III. Strategic Business

1. \*Consent Agenda: Finance/Audit Committee Report – all BAR’s were passed last month

B. \*Business Manager’s Report

1. Budget Review

2. BAR’s Request

3.. Audit Committee Report

C.\*Discussion and vote for new GC members: Robin Mayo and Jenny Lewis. – Mr. Michael Rael entertain a motion to approve as new GC member. Dr. Stephanie Owens motions Ms. Erica Lannon seconds

1. \*Discussion on lease check exemption of the two signer’s requirement. – Mr. Michael Rael entertain motion. Ms. Erica Lannon motions Dr. Stephanie Owens second
2. Conference Report -Financial oversight, looking at policies, enrollment cap issue,

1. \*Verify date of next Governance Council Meeting – **July 18, 2018 at 6pm**. July 18th at 6pm will be the next board meeting at RWCS. Governance Council Retreat on July 19, 2018 from 9 am – 4pm. Ms. Erica Lannon motion to approve GC meeting and retreat Dr. Stephanie Owens seconds.

Emergency meetingat 11 am on Thursday, June 28, 2018 for action item to make Mark Richert a signer on bank account. Approval of open meetings bylaws

IV. Executive Session –

V. \*Adjournment – meeting adjourned at 8:30pm

Discussion with Charlotte and Sarah – passwords for all accounts will be delivered on drop box by June 27.