##### Regular Governance Council Meeting

Wednesday December 20, 2017 – 5:00 PM (note: an hour earlier)

at RWCS in Lama, NM

**Minutes** (*\*denotes action items)*

I. Opening Business

A. Call to Order & Roll Call (establishment of quorum) ***Meeting was called to order at 5:02, members present were Michael Rael, Erica Lannon, and Stephen Abt.***

B. \*Approval of Agenda Michael Rael added D1 to respond to email from Todd Wynward. ***Stephen motioned for approval, Erica second, agenda approved.***

C. \*Approval of Minutes - Regular Governance Council meeting of November 29, 2017 ***Erica moved for approval, Stephen second, minutes approved.***

D. Welcome, Introduction of Guests, & Public Comment (3 minute maximum) ***Peg Bartlett spoke on formalizing Educational Absence Policy and gave the Board two pages of policy from Anansi (see attached). Michael remembered that we had a policy but we don’t know where it is. He felt it was important to have this policy in place. His only question was making sure it was okay with the state.***

***Shai spoke on his family’s upcoming trip to Israel from Feb 12 to March 12. He has a family member having surgery and the entire family is coming together for this. His tickets were paid for by a relative. They are all very willing to do the homework required for this extended absence. He expressed how important keeping his kids at RWCS was and how much he loves the school.***

D1. ***Michael Rael response to Todd Wynward’s email: Nothing personal against Todd, just that the lawyer does not want us paying him for anything other than rent due to conflict of interest.***

1. Teacher’s Report – Draft of Stategic Plan: ***Annalise reported on Strategic Plan that staff developed and informed the Board of details of this. (See attached) She told Board that staff will meet for a PLC (professional learning community) morning to work on fleshing out Strategic Plan.***
2. Director’s Report – Safe Schools Plan, Operations, WIDA, Technology, Bus Coverage, and PED memo’s and reports***. In response to Aztec shooting. We should reevaluate SSP, An officer with the State Police will visit after holidays***

***Talk to Todd about modifying the building for an active shooter.***

***Michael said he looked into bulletproof glass--$800.10 for bulletproof glass—one piece for one window. Michael said how much money can you spend to make it safe? Randy thinks parents will want to assess how safe a school is. He thinks it will be a selling point. Michael suggested heavy duty diamond screen so if glass is broken, they can’t get through window.***

***Michael said you might talk to Todd about this. Michael said you don’t do renovations all in one shot.***

***Steven Abt added that he is trained as active shooter responder. He wants to make sure we are very careful not to do more harm than good, by destroying feeling of school and kids feel unsafe. There is a paranoia in our country. He thinks we shouldn’t buy into a paranoia. He thinks we should do bare minimum that we have to.***

***“We will bankrupt ourselves in the fruitless pursuit of total security”--Eisenhower***

***Michael—Questa requires a buzz in to enter building.***

III. Strategic Business

A. \*Consent Agenda: Finance/Audit Committee

1. Financial reports/documents

2. Temporary loans from operational

3. BAR’s Request

4. Audit Committee Report

5. Financial Committee Report

6. General Ledger detail

7. Bank reconciliation report

8. Copy of bank statement with cancelled checks and deposits

9. List of outstanding checks and deposits

B.\*Discussion of MOU for Tilt helpers:

*Michael aside--PED is down on us and my only issue with Todd is that he is our landlord. PED was not happy we paid him for work and that cannot happen again. This is all about PED. We are being taken down with a fine-toothed comb by PED and we have to watch everything we do.*

*TILT*

*Hard to pay volunteers*

*Need EA’s*

*We have to figure something out. We do need them to help out. We do not have money to pay volunteers.*

*Randy said they will earn money through bus duty and are being paid now*

*MOU was between Tilt and Tilt Workers and it needs to be clearer for RWCS*

*RWCS wants to meet with the new guy (new Tyler) and see how it goes. They want to go forward with the new person with Tilt because Michael realizes those people (volunteers) are important in the classroom****. They would like to visit Tilt with the new director. It seems that the MOU has to be revisited***

C.\*Discussion and vote on Domestic Partner benefits. ***Motion by Erica:”to approve Domestic Partner benefits, which include their dependents, for employees” Second by Stephen. Motion passed 3-0***

1. \*Discussion of additional check signer for a lower limit. Motion to lower the limit where two signers needed from $5,000.00 to $2,500.00. Passed 3-0
2. \*Discussion of a lower maximum for the use of three quotes Motion to lower the threshold where three bids are needed from $10,000.00 to $5,000.00. Passed 3-0
3. \*Discussion of GC approval needed by Charlotte prior to submission of years rollover projections. Motion was made and it passed 3-0
4. Discussion of possible elimination of enrollment cap and an increase in enrollment to 65-70 students. Discussion involved contact with state inspectors regarding septic, site approval, fema trailers, prospect of an amendment with CSD.
5. Discussion of Financial Plan letter – Stephen Abt, Randy Green, Erica Lannon: Discussed the merits of various points. Chose to go with Erica’s modification of format. Erica will finish letter which will include some data needed from Charlotte to complete.

J. \*Verify date of next Governance Council Meeting – January 17, 2018 at 5 pm. Verified

IV Executive Session – reporting to CYFD

No action taken

V. \*Adjournment

Adjourned at 7:22 pm.