Governing Council Regular Meeting Minutes

Held virtually on Google Meet

35 La Lama Rd, Questa, NM 87556

**5 pm, December 13, 2021**

The RWCS Governing Council may take any agenda item out of order to better facilitate the business at hand.

1. Opening Business
   1. Call to Order at 5:04pm
   2. Roll Call-

Aline Robertson-GC Member-present

Erica Lannon-GC Member-present

Robin Mayo-GC Member-present

Jerrod Rowlison-Elliott-GC Member-absent

Scotney Blackburn-GC Member-absent

We have a quorum

Others Attending:

Jon Orris-School Director

Sarah Pina-School Business Manager

Veronica Garcia-School Administrative Assistant

* 1. Motion for Approval of Agenda made by Erica Lannon and second by Robin Mayo. Erica Lannon Robin Mayo and Aline Robertson vote in the affirmative. Motion Carries.
  2. Motion for Approval of Minutes by Erica Lannon and second by Robin Mayo. Robin Mayo votes in the affirmative. Erica Lannon and Aline Robertson abstain. Motion to table the approval of the minutes until the January meeting made by Erica Lannon and second by Aline Robertson. Erica Lannon, Robin Mayo and Aline Robertson vote in the affirmative. Motion Carries.
  3. Mission Moment- Our director has previewed some of our Celebration of Learning. Primary will have their celebration of learning on Wednesday and 3-8 will have their celebration on Thursday. Celebration of Learning will be in person this year.

1. No Public Comment
2. Presentation from Alix Henry, Architect on RWCS Building Project (Site Plan and Master Plan)-Alix Henry showed the site plan and master plan. There was a meeting at the school and got some good feedback. The plan was presented. We are at the last phase with the surveyor. The buildings are pointed with the best solar access. The architect is hoping for approval from GC to take this plan to the civil engineer. We are looking to have Phase 1 available for use in the next school year. We will be getting a contract bid through CES.
3. Informational/Discussion Items
   1. Facility Report (Anything not discussed during Alix’s presentation. No discussion
   2. Directors Report- Discussed the Senator meeting in Taos with the Taos Charter Schools. Discussed the Secretary of Education’s extended time program.
   3. Finance Committee Report. $50,078.41 payroll liabilities. AP vouchers were $23,448.90. Operational adjustments were made and is $198,000. We are expecting the cut from PED from the adjustments from 60 students to 50.
   4. Director’s evaluation paperwork. Forms were found that were more relatable to Roots and Wings.
4. Action Items
   1. Discussion and possible action on Site Plan and Master Plan Proposals. Motion to approve the site plan and master plans proposals by Erica Lannon and second by Aline Robertson. Erica Lannon, Robin Mayo and Aline Robertson vote in the affirmative. Motion Carries.
   2. Discussion and possible action on Contract amendment for Alix Henry. Motion to approve the contract amendment for Alix Henry by Erica Lannon and second by Robin Mayo. Erica Lannon, Robin Mayo and Aline Robertson vote in the affirmative. Motion Carries.
   3. Discussion and possible action on [RWCS Leave Policies](https://docs.google.com/document/d/1AVsDkX3Bd_C22gycUHE8X_vBoiFhT744/edit?usp=sharing&ouid=100166944779371083395&rtpof=true&sd=true). Motion to approve the leave policy as amended by Erica Lannon and second by Robin Mayo. Erica Lannon, Robin Mayo and Aline Robertson vote in the affirmative. Motion Carries.
   4. Discussion and possible action on [12-2-21 Public Health Order (mandatory vaccination for school employees](https://drive.google.com/file/d/1AQrqDyFzokJkvCSl6GmvIgvjegHIUgY-/view?usp=sharing) – Motion to approve the 12-2-21 public health order by Erica Lannon and second by Aline Robertson. Erica Lannon and Aline Robertson vote in the affirmative. Robin Mayo votes no. Motion Carries.
   5. Discussion and possible action on Gabe Cisneros. Motion to approve the lobbyist contract pending legal counsel approval by Erica Lannon and second by Robin Mayo. Erica Lannon, Robin Mayo and Aline Robertson vote in the affirmative. Motion Carries.
   6. Budget Adjustment Requests. Motion to approve BAR # 570-000-2122-0013-IB (initial budget) for $71,530.00 to support testing within the school and COVID related expenditures made by Erica Lannon and second by Robin Mayo. Erica Lannon, Robin Mayo and Aline Robertson vote in the affirmative. Motion Carries.
5. Board Development
   1. Board Development training will be tabled for next meeting.
   2. GC roles & responsibilities will be emailed and discussed at next meeting.
6. Closing Business
   1. Next Meeting will be January 18, 2022 @ 5pm
   2. Adjournment at 7:10pm