Governing Council Regular Meeting

Held both virtually and at Roots and Wings Community School

35 La Lama Rd, Questa, NM 87556

5pm August 18, 2020

1. Opening Business
2. Call to Order at 5:04pm
3. Roll Call-

Jenny Lewis- GC Member-present

Aline Robertson- GC Member-present

Amelia Eshleman- GC Member-present

Erica Lannon-GC Member- present

Jerrod Rowlison-Elliot- GC Member- absent

Robin Mayo- GC Member- absent

Others attending:

Jon Orris- School Director

Robert Abney- School principal on file

Sarah Pina- School Business Manager

Veronica Garcia- School Administrative Assistant

We have a Quorum

1. Motion for the Approval of Agenda made by Jenny Lewis and second by Amelia Eshleman. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.
2. Motion for the Approval of Minutes made by Aline Robertson and second by Amelia Eshleman. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries
3. In the Mission Moment, Director stated that this week, students picked up materials. Students were disappointed they could not spend the day at school. Some students played in the playground when other students were not around to get the feeling of being in school again.
4. Public Comment- The Town of Taos sent a letter stating since COVID-19 is not contained, they are asking all schools start remotely for at least 9 weeks.
5. Action Items
6. Motion to table Principal of Record/ACES Contract until Jon is our administrator to PEC made by Aline Robertson and second by Amelia Eshleman. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries
7. Motion to approve 2020-2021 Parent and Student Handbook with amendment made by Aline Robertson and second by Amelia Eshleman. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.
8. Motion to approve the COVID Reentry: School policies/procedures guidebook from Patty Matthews made by Aline Robertson and second by Amelia Eshleman. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.
9. Motion to approve increments and intermittent use of EPSL by Jenny Lewis and second by Aline Robertson. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries

Motion to approve the option to combine with other leave benefits by Jenny Lewis and second by Aline Robertson. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.

Motion to approve increments and intermittent use of leave for EFMLA by Amelia Eshleman and second by Jenny Lewis. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.

Motion that employees may not supplement the remaining 2/3 pay for EPSL in an extended EFMLA by Aline Robertson and second by Amelia Eshleman. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.

Motion that if an employee goes on unpaid leave, they will be responsible for paying their portion of their premiums by Aline Robertson and second by Jenny Lewis. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.

1. Motion to approve the Title IX Nondiscrimination (basis of sex)/sexual harassment policy made by Aline Robertson and second by Jenny Lewis. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.
2. Motion to approve Notice of Title IX policy and grievance and complaint procedures prohibiting sex based discrimination (Informational as it MUST be published) made by Aline Robertson and second by Jenny Lewis. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.
3. Motion to add Tite IX Coordinator to Director’s Job Description made by Jenny Lewis and second by Aline Robertson. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.
4. Motion to approve Erica Lannon as Backup Title IX Coordinator made by Jenny Lewis and second by Aline Robertson. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.
5. Motion to approve Committee Policy to the Governance Management Plan made by Jenny Lewis and second by Aline Robertson. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia

Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.

1. Informational/Discussion Items
2. Director’s Report- Director obtained NM License. Internet connectivity within the school has been improved.
3. Finance Committee Report- Finance Committee met last Friday. Everything looks good. SEG is going down and we are looking at losing around 31k dollars.
4. Renewal Committee Report- nothing new to report. Everyone is still working on it.
5. Annual Disclosure- Conflict of Interest- A few members need to sign disclosure. Sarah Pina will make a PDF for signatures
6. Banking- There are issues with Hillcrest Bank taking direction from board. They refuse to give access to designated board members. They should only take action from signed meeting minutes. Aline suggests we look at for other banking options, but due to the 24hour rule and the COVID crisis, this is not a good time to make any changes.
7. Regular Meeting Schedule- Board went over schedule, changed meeting from March 16 to March 23 so it does not conflict with Spring Break.
8. Board Development
9. Due to Robin Mayo being absent from meeting, board will table reviewing the Cyclical Oversight Calendar till next meeting.
10. Training Opportunities- The schedule for training opportunities have been emailed to board members. Requirements have changed.
11. Closed Session. The Board will meet in closed session pursuant to NMSA Section 10-15-1(H)(8) to discuss limited personnel issues- Director Evaluation

Motion to go into closed session made by Amelia Eshleman and second by Jenny Lewis. Jenny Lewis votes in the affirmative, Aline Robertson votes in the affirmative, Amelia Eshleman votes in the affirmative and Erica Lannon votes in the affirmative. Motion Carries.

The board came out of closed session at 7:29. No action was taken and only the matters on the agenda were discussed.

1. Closing Business
2. Next regular meeting is scheduled for September 15, 2020 at 5pm.
3. Adjournment at 7:30