

# Roots & Wings



## Community School

### Governing Council Regular Meeting

(3rd Wednesday of every month)

35 La Lama Rd, Questa, NM 87556

## Approved GC Minutes

5:30 pm, March 21, 2023

In-Person at school or via Google Meeting [Link](#)

By Phone (US) +1 904-580-9474 PIN: 475 226 824#

The RWCS GC may take any agenda item out of order to better facilitate the business at hand.

### I. Opening Business

A. Call to Order: 5:34 PM

B. Roll Call: **GB Members:** Erica Lannon - present, Aline Robertson - yes, Elizabeth anderson - present, Scotney Blackburn - present, Robin Mayo - absent.

**Others in Attendance:** Jon Orris and Sarah Pina

**Members of the Public:**

C. Reading of Mission Statement:

Our mission is to inspire our students to academic & personal excellence. Our innovative learning community creates classroom, farm & wilderness adventure— Engaging the head, hands & heart – Enabling students to achieve more than they think possible & to take an active role in our ever-changing world!

D. Mission Moment: (Jon)

E. Approve, Amend, or Denial of Current Meeting Agenda: 3/21/2023 Erica Lannon moves to approve the agenda as presented. Scotney Blackburn seconds. Scotney Blackburn - yes, Elizabeth Anderson - yes, Erica Lannon - yes, Aline Robertson - yes. Motion carries.

F. Approve, Amend, or Denial of Prior Meeting Minutes: 2/21/2023 Erica Lannon moves to approve the minutes with the changes presented. Scotney Blackburn seconds. Scotney Blackburn - yes, Elizabeth Anderson - yes, Erica Lannon - yes, Aline Robertson - yes. Motion carries. [https://docs.google.com/document/d/1TXp5s9esJct-\\_MyHigvFYt00O6FziZdIFC1OGJ0ttM/edit?usp=share\\_link](https://docs.google.com/document/d/1TXp5s9esJct-_MyHigvFYt00O6FziZdIFC1OGJ0ttM/edit?usp=share_link)

**II. Public Comment:** (max time of 3 minutes/person or 15 minutes) If more time is needed, the GC suggests a letter/email be written & made available to all GC members, preferably 3 days before the meeting. The GC shall not respond to public comments presented at this time, but will

take all comments under advisement.

### III. Informational/Discussion Items

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A. Directors Report: [Directors report 3-21-23 - Google Docs](#)

Questions/comments for Jon. Gordons potential contractors. Budget for 53.5 students next year. Sarah is looking into the guidance from CSD on taking students this late in the year.

B. Facilities Report: (Erica) Updates on Phase I & II projects [Roots and Wings 5 Year Facility Masterplan 3\\_17\\_23.pdf - Google Drive](#) County planner opened on conditions at the Lama water meeting. Water issue needs to be resolved before we can move on to other aspects with the county (access roads and culverts) Appropriation was approved for \$200k. Process restarts once the governor signs with PED, we won't have to wait as long though. Funds may be available for RTOF by the end of June. Plan thought to be a revision but this is for the next 5 year plan, saving us \$5K.

C. Finance Committee Report: (Aline/Scotney) Bar increase adjustment and another few increases to go over. The appropriation allows us to not dip into operational for the direct purchase as much as we thought. Aline Robertson found that Jon Orris isn't required to attend finance meetings via PED Board Trainings, Sarah Pina would like to see the writing because she has never seen a Finance Committee without a Director.

D. Enrollment: (Jon) # of students enrolled & # of students that have left the school.(in directors report)

E. Budget: (Sarah & Jon) Rough draft of budget & discussion of key drivers for next fiscal year. Budget information will come through after the legislative session.

F. GC's responsibility for GC portion of school's website (Aline) - Website: draft and approved minutes don't need to be posted but should be shared 10 days after request. Looking into the secretary taking on the GC portion of the website. Craft an outline for an action item on this in a future meeting.

### IV. Board Development:

A. Training updates: Continuing education plans to meet your training needs by April. To be completed: Aline (4 hours); Scotney (0 hours); Robin (0 hours)

◆◆ Completed: Erica (9 hours) & Elizabeth (10 hours) ◆◆ Way to go ladies!

B. Board Member Terms: [GC Members - contact info and terms - Google Docs](#) (3 year terms) July 20, 2021 were last elections: President-Aline VP- Erica; Secretary- Robin (then Scotney was appointed Secretary when ?) August of 2022 but became a GC member in August 2021. Looking at what comes next with 3 members coming to the end of their terms. Looking at training and exit strategies.

C. Evaluations: Self & Director - Wiggle room because we don't have a tool. Two Wows and a Wonder. Action item for Two Wows and a Wonder for director. Vision or plan for the down the road

associated with the board. Aline will send out a reminder.

D. Retreat - 2 wows and a wonder for other board members. Google Forms - Scotney for when people aren't available.

**V. Closed Session** - *Closed Session Pursuant to Section 10-15-1(H)(8) NMSA 1978, the Board will meet in closed session to discuss the purchase of real property.*

A. Vote to go into Closed Session: Aline moves to go into closed session to discuss Pursuant to Section 10-15-1(H)(8) NMSA 1978, the Board will meet in closed session to discuss the purchase of

*Roots &  
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*real property and Closed Session Pursuant to NM Statute Section 10-15-1 H(2) limited personnel matters.* Scotney Blackburn seconds. Scotney Blackburn - yes, Elizabeth Anderson - yes, Erica Lannon - yes, Aline Robertson - yes. Motion carries.

B. Following Closed Session the Council will return to Open Session and may take action.

**VI. Closed Session** - *Closed Session Pursuant to NM Statute Section 10-15-1 H(2) limited personnel matters*

A. Vote to go into Closed Session:

B. Following Closed Session the Council will return to Open Session and may take action. Out of closed session at 8:52 pm, no action will be taken and nothing outside of the mentioned action items were discussed.

## **VII. Action Items**

1. Board Membership. Erica Lannon will move to table this discussion. Aline seconds.
2. Budget Adjustment Requests (Sarah) budgeted toward assets typical for it and furniture 570-000-2223-0018-5 SB9 State match \$2,340. 570-000-2223-0019-i for operational \$21,072 increase to operational for budgeted for final cash reserve fund. Erica Lannon will move to approve the budget adjustments as requested. Elizabeth Anderson seconds. Scotney Blackburn - yes, Elizabeth Anderson - yes, Erica Lannon - yes, Aline Robertson - yes. Motion carries.
3. Approval of Payroll and Accounts Payable Vouchers.- payroll \$61565.27 accounts payable \$76465.15. Erica Lannon moves to approve the payroll and accounts payable vouchers . Scotney Blackburn seconds. Scotney Blackburn - yes, Elizabeth Anderson - yes, Erica Lannon - yes, Aline Robertson - yes. Motion carries.
4. Discussion and possible action on Portable Project (Phase I) Aline Robertson moves to table discussion on the portable project. Erica Lannon seconds Scotney Blackburn - yes, Elizabeth Anderson - yes, Erica Lannon - yes, Aline Robertson - yes. Motion carries.
5. Discussion and possible action on Building Purchase (Phase II) Aline Robertson moves to table the discussion on building purchase. Erica Lannon seconds. Scotney Blackburn - yes, Elizabeth

Anderson - yes, Erica Lannon - yes, Aline Robertson - yes. Motion carries.

**VIII. Closing Business**

A. Next Meeting: April 18, 2023, @ 5:30 pm

B. Adjournment: 9 pm